## New effective 1-1-14

## **Quail Hollow Community Renter Process**

The Quail Hollow Home Owners Association will be instituting new Community requirements, regarding rental properties, according to the new S.B. 1454: C, which passed in 2013. This new process will go into effect January 1, 2014.

## The new process is as follows:

- ALL owners who rent their home in Quail Hollow MUST complete the attached rental form for ANY renter in their home. (The form is attached)
- ONLY after the rental form is received by gate liaison (Adrienne Hughes) will a new gate code be issued **FOR EACH NEW RENTER** of the home.
- The assigned renter code will be in effect **ONLY** for the time frame that the renter is renting the Quail Hollow home, according to the homeowners' lease/rental agreement.
- At the end of each rental period, all old assigned renter codes will be promptly eliminated from the gate system.

Feel free to email the completed renter form to: <u>Adrienne@second-mesa.com</u>. I will need around a week prior to the renter coming to allow the Gate company sufficient time to assign a new gate code and for me to pass this information on to you.

This process is being instituted in order to keep unused codes out of our Gate system. Thank you in advance for your help and cooperation with this new process.

The Quail Hollow Board

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